REPUBLIC OF THE PHILIPPINES

**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**

BANGKOK, THAILAND

**REQUEST FOR QUOTATION**

The Embassy of the Republic of the Philippines in Bangkok, Thailand intends to lease a function room for its consular outreach mission in Phuket from 9 to 10 April 2021, and would like to request a quotation from your company. This request for quotation is being issued in accordance with Republic Act No. 9184, also known as the “Government Procurement Reform Act” of the Philippines. The quotation should include the following information:

 Name of Project : Consular Outreach Mission in Phuket

Services : To lease a function room in Phuket for two days, from 9 to

 10 April 2021, from 0800H to 1800H, exclusive ingress and

 egress time and with the following terms and conditions:

1. Seating capacity of at least 100 persons at a time;
2. PA system;
3. LCD projector;
4. Microphone and podium;
5. Appropriate work tables for the consular team;
6. Appropriate power cords and trash bins;
7. Appropriate number of thermometer scanners and hand

 alcohol dispensers; and

1. Appropriate parking space for applicants.

 Approved Budget : Not to exceed THB50,000.00

 Payment : Send Bill Arrangement

Please submit a signed quotation and indicate your acceptance of the said services for procurement. The Embassy accepts quotations submitted directly, or by facsimile or email at the following address and fax numbers:

* 760 Sukhumvit Road corner Soi Philippines (30/1), Bangkok 10110, Thailand
* Fax nos. +662 259-2809/259-7373
* Email: bkkpe.bac@gmail.com

The deadline for the submission of quotations is on **11 March 2021**, **1700h**. Should you require further information and clarification, you may contact the Embassy at telephone no. +662 259 0139 ext. 120.

Very truly yours,

**BEATRIZ INES L. HERRERA-DAVILA**

Head, Bids and Awards Committee Secretariat

08 March 2021

BAC Secretariat

 Signature Date

BILHD \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

GSC \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

JRCS \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_