

REPUBLIC OF THE PHILIPPINES
EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
BANGKOK, THAILAND

REQUEST FOR QUOTATION

The Embassy of the Republic of the Philippines in Bangkok, Thailand informs the general public that the Embassy intends to procure customized Embassy Christmas cards with envelopes for 2024. This request for quotation is being issued in accordance with Republic Act No. 9184, also known as the "Government Procurement Reform Act" of the Philippines. The details of the requested procurement are as follows:

Name of Project	:	Procurement of Customized Embassy Christmas Cards with Envelopes for 2024
Specifications	:	See attached Annex A
Approved Budget	:	Not to exceed THB40,000.00 including taxes and applicable charges
Payment	:	Send-bill Arrangement

Please submit a signed quotation and indicate your acceptance of the said procurement project. The Embassy accepts quotations submitted directly, or by facsimile or email at the following address and fax numbers:

- 760 Sukhumvit Road corner Soi Philippines (30/1), Bangkok 10110, Thailand
- Fax nos. +662 259-2809 / 259-7373
- Email: bangkokpe.bac@dfa.gov.ph

The deadline for the submission of quotations is on **09 September 2024, 1000H**. For inquiries, you may contact the Embassy at telephone no. +662 259 0139 ext. 129.

Very truly yours,

Jhon Rick C. Salvedia
Property Officer

04 September 2024

ANNEX A

No.	Item	Unit	Quantity
1	Customized Embassy Christmas Cards Size: 25 x 17 cm Paper: Conqueror paper, 220 grams Print 4 colors x 2 side / fold in the middle Envelope: White Pond Paper, 100 grams	set	500

Note: Additional details on the above items, including the artwork, will be provided to interested bidders upon request.