

REPUBLIC OF THE PHILIPPINES
EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
BANGKOK, THAILAND

REQUEST FOR QUOTATION

The Embassy of the Republic of the Philippines in Bangkok, Thailand intends to procure customized office supplies for 2023 and would like to request a quotation of the said supplies from qualified and capable firms. This request for quotation is being issued in accordance with Republic Act No. 9184, also known as the "Government Procurement Reform Act" of the Philippines. The details of the procurement are as follows:

| | | |
|-----------------|---|---|
| Name of Project | : | Procurement of Customized Office Supplies for 2023 |
| Specifications | : | Please see attached Annex A |
| Approved Budget | : | Not to exceed a total of THB54,500.00 |
| Payment | : | Send-bill Arrangement |

Please submit a signed quotation and indicate your acceptance of the said procurement. The Embassy accepts quotations submitted directly, or by facsimile or email at the following address and fax numbers:

- 760 Sukhumvit Road corner Soi Philippines (30/1), Bangkok 10110, Thailand
- Fax nos. +662 259-2809/259-7373
- Email: bangkokpe.bac@dfa.gov.ph

The deadline for the submission of quotations is on **20 March 2023, 1200h**. Should you require further information and clarification, you may contact the Embassy at telephone no. +662 259 0139 ext. 129.

Very truly yours,

BEATRIZ INES L. HERRERA-DAVILA
Head, Bids and Awards Committee Secretariat

16 March 2023

ANNEX A

SPECIFICATIONS

| Item | Description | Quantity |
|------|--|---------------|
| 1 | Gold Seal, 6cm | 12,000 pieces |
| 2 | Note Verbale Envelope with Embassy Address, 12.6" width, 8.9" height, White | 500 pieces |

Additional details on the above items will be provided to the winning firm.