

REPUBLIC OF THE PHILIPPINES
EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
BANGKOK, THAILAND

REQUEST FOR QUOTATION

The Embassy of the Republic of the Philippines in Bangkok, Thailand intends to procure services for the “Embassy and Consular Buildings Repair and Maintenance Project”, and would like to request a quotation from your company. This request for quotation is being issued in accordance with Republic Act No. 9184, also known as the “Government Procurement Reform Act” of the Philippines. Below are the terms and conditions of the request for quotation:

Name of Project	:	Embassy and Consular Buildings Repair and Maintenance Project
Specifications	:	Please see attached Annex A
Approved Budget	:	Not to exceed a total of THB150,000.00, inclusive of labor, materials, taxes, and lawful charges
Payment	:	Send-bill Arrangement

Please submit a signed quotation and indicate your acceptance of the said procurement. The Embassy accepts quotations submitted directly, or by facsimile or email at the following address and fax numbers:

- 760 Sukhumvit Road corner Soi Philippines (30/1), Bangkok 10110, Thailand
- Fax nos. +662 259-2809/259-7373
- Email: bangkokpe.bac@dfa.gov.ph

Following the industry practice in Thailand, interested bidders who are willing to participate in this procurement activity may inspect the areas for repair to assess the cost of the repair prior to the submission of quotation. Interested bidders may contact the Embassy to schedule the inspection.

The deadline for the submission of quotations is on **04 December 2023, 1700H**. Should you require further information and clarification, you may contact the Embassy at telephone no. +662 259 0139 ext. 120.

Very truly yours,

Jhon Rick C. Salvedia
Property Officer

30 November 2023

ANNEX A

TECHNICAL SPECIFICATIONS

Embassy and Consular Buildings Repair and Maintenance Project

Background	The Philippine Embassy intends to avail of the services of a reputable Thai company based in Bangkok to work on the Embassy and Consular Buildings Repair and Maintenance Project.	
Scope of Work	The Contractor shall undertake the following services:	Estimate Costing
	A. Repair of the ATN Shelter (near the Guard's House) <ol style="list-style-type: none">1. Replace the ceiling2. Widen the window on the wall3. Install exhaust fan4. Repair the storage area5. Repaint the affected areas	
	B. Replacement of the Insulation Sheet of the Waiting Area for Consular Clients	
	C. Repair of the Toilets for Use of Consular Clients <ol style="list-style-type: none">1. Repair and replace the broken ceiling2. Repair the doors3. Install appropriate lighting	
	D. Repair of Doors <ol style="list-style-type: none">1. Exit door from the main to the annex building2. Doors of the toilet beside the Pelota Court3. Door of the Toilet in the Caretaker's Room	

	4. Door of the Storage Room behind the Pelota Court	
	E. Clearing of all construction waste materials and of debris from all affected sites of the repair	
	GRAND TOTAL	THB
Work Schedule	The schedule of repair, repainting, and all activities concerning the project shall be mutually agreed upon by the Embassy and the Contractor with the objective of not interrupting the operations of the Embassy and the Consular Offices. Services beyond office hours, weekends, and holidays may be done if needed.	
Terms of Payment	Full payment shall be made within seven (7) days from the receipt of the official invoice. The quote should be exclusive of VAT.	
Other Conditions	The Contractor shall provide professional workers, equipment and other tools required for the project.	
Non-Disclosure Agreement	The Winning Bidder shall not disclose any information obtained from the Embassy before, during and after the service contract period therein.	