REPUBLIC OF THE PHILIPPINES

**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**

BANGKOK, THAILAND

**REQUEST FOR QUOTATION**

The Embassy of the Republic of the Philippines in Bangkok, Thailand informs the general public that the Embassy intends to procure cleaning and hygiene supplies for 2021. This request for quotation is being issued in accordance with Republic Act No. 9184, also known as the “Government Procurement Reform Act” of the Philippines. The details of the requested service are as follows:

 Name of Project : Procurement of Cleaning and Hygiene Supplies for 2021

 Specifications : See attached Annex A for the list of the items

 Approved Budget : Not to exceed a total of THB 72,570.00

Payment : Send Bill Arrangement

Please submit a signed quotation and indicate your acceptance for the project. The Embassy accepts quotations submitted directly, or by facsimile or email at the following address, fax numbers, and email address, respectively:

* 760 Sukhumvit Road corner Soi Philippines (30/1), Bangkok 10110, Thailand
* Fax nos. +662 259-2809/259-7373
* Email: bangkokpe.bac@dfa.gov.ph

The deadline for the submission of quotations is on **17 February 2020**, **1200h**. For inquiries, you may contact the Embassy at telephone no. +662 259 0139 extension 120.

Very truly yours,

**Beatriz Ines L. Herrera-Davila**

Head, Bids and Awards Committee Secretariat

Embassy of the Republic of the Philippines, Bangkok

12 February 2020

**Annex A**

**LIST OF CLEANING AND HYGIENE SUPPLIES**

**FOR 2021**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Unit** | **Item** | **Quantity** |
| 1 | can | Air Freshener Spray | 10 |
| 2 | piece | Air Freshener Gel | 15 |
| 3 | can | Air Freshener Spray Refill | 30 |
| 4 | bottle | Alcohol, 450ml | 50 |
| 5 | piece | Car Air Perfume Gel | 10 |
| 6 | bottle | Car Auto Glass Cleaner | 10 |
| 7 | can | Car Leather & Vinyl Polish Spray | 10 |
| 8 | pack | Car Microfiber Cloth | 5 |
| 9 | bottle | Car Shampoo | 10 |
| 10 | pack | Car Sponge | 10 |
| 11 | can | Car Tire Polish Spray | 12 |
| 12 | gallon | Dishwashing Liquid | 4 |
| 13 | pack | Garbage Bag, 18”x20”, 40 pcs | 20 |
| 14 | pack | Garbage Bag, 24”x28”, 20 pcs | 20 |
| 15 | pack | Garbage Bag, 30”x40”, 10 pcs | 20 |
| 16 | gallon | Liquid Hand Soap | 4 |
| 17 | bottle | Mosquito Repellant Spray, 600ml | 10 |
| 18 | pack | Paper Towel, 250 sheets, 2 ply | 240 |
| 19 | pack | Facial Tissue, box of 3, 140 sheets, 2 ply | 80 |
| 20 | pack | Tissue, Small Toilet Paper Roll, 3 ply, 30 rolls | 16 |

**PRICE QUOTATION FORM**

(DATE)

Embassy of the Republic of the Philippines, Bangkok

760 Sukhumvit Road corner Soi Philippines (30/1)

Bangkok 10110, Thailand

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the following items:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Unit** | **Item** | **Quantity** | **Unit Cost (in THB)** | **Total Cost (in THB)** |
| can | Air Freshener Spray | 10 |  |  |
| piece | Air Freshener Gel | 15 |  |  |
| can | Air Freshener Spray Refill | 30 |  |  |
| bottle | Alcohol, 450ml | 50 |  |  |
| piece | Car Air Perfume Gel | 10 |  |  |
| bottle | Car Auto Glass Cleaner | 10 |  |  |
| can | Car Leather & Vinyl Polish Spray | 10 |  |  |
| pack | Car Microfiber Cloth | 5 |  |  |
| bottle | Car Shampoo | 10 |  |  |
| pack | Car Sponge | 10 |  |  |
| can | Car Tire Polish Spray | 12 |  |  |
| gallon | Dishwashing Liquid | 4 |  |  |
| pack | Garbage Bag, 18”x20”, 40 pcs | 20 |  |  |
| pack | Garbage Bag, 24”x28”, 20 pcs | 20 |  |  |
| pack | Garbage Bag, 30”x40”, 10 pcs | 20 |  |  |
| gallon | Liquid Hand Soap | 4 |  |  |
| bottle | Mosquito Repellant Spray, 600ml | 10 |  |  |
| pack | Paper Towel, 250 sheets, 2 ply | 240 |  |  |
| pack | Facial Tissue, box of 3, 140 sheets, 2 ply | 80 |  |  |
| pack | Tissue, Small Toilet Paper Roll, 3 ply, 30 rolls | 16 |  |  |
| **GRAND TOTAL in THB** |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |

(Amount in Words) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes.

Very truly yours,

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Name of Company

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name/Signature of Representative

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact No.